



PAVILION # 4 2010

Salt Lake County Parks and
6351 South 900 East, Salt Lake City, Utah 84121
Phone: (801)264-2241 Fax (801)264-2213 www.wheelerfarm.com

RENTAL QUESTIONNAIRE & PAYMENT AGREEMENT

In order to provide each rental group with the best possible experience it is important that we have as much information on your rental as possible. Please answer the following questions with as much detail as possible. Also read and sign the document to ensure you have been made aware of the policies.

Date Reserved:	Time:	# of People Expected:
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Name of Group/Organization:

Name of Responsible Person:

Address:

City:	State:	Zip Code:
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Phone Number(s):

Please describe your event:

Will you need electrical power? Describe and indicate the number of items that will require power. (crock pots, inflatable games, etc.)

Will you have music? (Live band, DJ, Etc.)

Is your event open to the public?	Is there a fee?
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Is there a contact number or e-mail that we can distribute?

Can you provide us with a flyer/ brochure for your event?*	Are you hanging a banner?
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What equipment props will you be setting up? (i.e. tents, etc.)

When are you planning on setting up?

Who is setting up? (self, rental company, etc.)

Are you having any items delivered?*	When?
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By Whom?	Who will accept delivery?
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- Reminders:**
1. Be advised that Wheeler Historic Farm is a Salt Lake County park, open to the public. Other groups are very likely utilizing other areas of the Farm at the same time as your event. A certain amount of noise is to be expected and tolerated.
 2. All County rules and regulations will be enforced.
 3. Wheeler Farm cannot accept deliveries for outside parties provide storage or watch over items. It is the responsibility of the renter to confer with rental companies and arrange delivery times to match the time that the rental begins as stated in the rental contract.

